

MICMT Self-Management Support Course (SMS) Statewide Trainer Organization Requirements and MICMT Approved Lead Trainer Qualifications v5

SMS Statewide Trainer Organization agrees to the following:

1. All courses must cover the MICMT Self-Management Support (SMS) standardized curriculum.
 - For the Billing content which includes, Self-Study and the in person “Sustainability and Billing” power point; the Trainer Organization is required to use the MICMT billing course material with “additions only”.
 - Content may be added to the standardized MICMT SMS course materials, provided the MICMT standardized SMS objectives are utilized and the full curriculum is covered
 - POs are encouraged to add content to the standardized SMS course content to tailor the information which is specific for their practices. For ex. Patient population
2. The SMS course must have an in person training component.
3. All SMS course attendees who will be billing care management codes take the MICMT SMS course Global Post Test – 80% or > is a passing score.
 - Successful completion of SMS course: learner attends the course, completes statewide MICMT SMS Global evaluation, passes the MICMT SMS Global Post Test, and completes a 30- minute virtual practice session with trainer
 - The approved MICMT Trainer sends course attendees the Qualtrics link to the post -test along with instructions regarding successful course completion and timeframe to complete the statewide MICMT SMS Global test and evaluation.
4. Training organization delivers one SMS course per year, minimally along with:
 - Providing a summary of the SMS course in the template provided by MICMT every 2 months.
 - Informing MICMT of all course dates so they may be added to the MICMT website course calendar
 - Updates MICMT of status changes: Lead Trainer and/or SMS course curriculum.

Statewide Lead SMS Trainer engagement:

- MICMT Master Trainer attends an SMS course of training organization
- Training organization attends at least 1 SMS course Office Hours with MICMT Master Trainers per quarter.
- Attends scheduled phone meetings with MICMT Master Trainer to review their course evaluation data, global test results. After the first 1-2 courses, then every 3 months.
- Attends the annual Statewide Trainer meeting

Trainer organizations who offer the CCM course to learners not affiliated with their organization,

- If your organization is planning to offer the course to learners not affiliated with your organization, please notify MICMT. As a next step, MICMT will schedule a meeting with you for course registration instructions.

MICMT SMS Lead Trainer Qualification

- Phone Interview Required
 - **Education:**
 - Bachelor's degree or higher
 - Completion of a self-management support course approved by MICMT (previously MiCMRC) or additional relevant education to be described by applicant
 - Completion of a Complex Care management course approved by MICMT (previously MiCMRC)
 - Advanced MINT training or other comparable training certification
 - **Experience:**
 - 5+ years of experience in a clinical role using Motivational Interview.
 - Supervision experience over others who need to employ MI on a regular basis

Mentoring Could be required, per MICMT course leader discretion

- Applicant and MICMT trainer collaboratively create the mentorship plan. Plan may include:
 - Additional MI interviewing certifications / training (BAP, other to be determined during plan development)
 - Participate in an MICMT approved SMS course
 - MICMT audits / provides feedback on applicant's course and teaching style
 - Attend MICMT Master Trainer Office Hours virtual meeting series

Resume upon request for Lead Trainer applicant